

KIDZ IN THE PARK

DAYCARE & OSC

2051 Sherwood Drive
Sherwood Park, AB T8A 3W9
director@kidzinthepark.ca
(780) 464-2637



SCHOOL TRANSPORTATION AGREEMENT

School transportation — if needed

Skip this page if transportation is not needed. Staff use the child, school and contact information from the registration package, pages 1–2 and confirm the route details below.

Service: ☐ Centre vehicle ☐ Escorted walk ☐ School yellow bus ☐ Combination

Required: ☐ Morning ☐ Afternoon ☐ Both Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri

School / bus operator contact and telephone — STAFF CONFIRM

Morning route / bus no. (if applicable)

Afternoon route / bus no. (if applicable)

Morning handover location

Time / school arrival

Afternoon meeting / bus stop location

Dismissal / collection time

Alternating days / kindergarten / early dismissals — only if applicable

Service start / end date — STAFF

Transport fee / month — STAFF

Only if needed: additional instructions / support needs

Responsibilities and authorization

Notify the centre as soon as an absence, family school pickup or schedule change is known: before morning departure and, for afternoon service, before 2:00 p.m. or earlier if pickup is before then. Confirm changes directly with staff. For school yellow buses, also notify the school/bus operator; do not rely on them to notify the centre.

Centre staff confirm the planned handovers, check attendance, and carry emergency contacts, first-aid supplies and a phone. Centre vehicles and restraints must meet applicable requirements. If weather or roads prevent the arrangement, the centre will confirm a safe alternative or notify families. Yellow buses are operated by the school or its contractor; centre staff escort or receive children at the agreed stops.

If the child is missing from the expected pickup point or bus, staff promptly check with the school, driver or operator and contact guardians and the director. Staff follow the missing-child procedure and contact police without delay if the child's location or safety cannot be confirmed. Families confirm any alternative pickup with the centre.

☐ I authorize only the completed transportation arrangements above and will report changes promptly.

Transportation signature (☐ Guardian 1 ☐ Guardian 2)

Date (YYYY-MM-DD)